



Person Specification

Job Title

Activities Coordinator (Climbing Instructor)

Qualifications



Essential

1. A recognised qualification such as Archery GB, climbing wall or Rock-climbing instructor, Bush craft or completed an apprenticeship. Or be willing to work towards this within an agreed timescale.

A/I

Desirable

2. Climbing wall or Development Instructor
3. Experience of working with additional needs groups, including wheelchair users
4. Other relevant NGB outdoor activity courses such as Archery
5. Valid First Aid certificate from a minimum of a 2 day course, suitable for operating in an outdoor environment
6. Mini Bus Training (MIDAS)

A/I

A/I

A/I

A/I

A/I

Key skills

Essential

7. Public speaking – confident when speaking to large groups
8. Competent IT skills
9. Excellent communicator with confident face to face skills
10. Be highly organised with excellent attention to detail
11. Experience in general maintenance
12. Have experience and ability to perform under pressure and meet deadlines
13. Experience in working independently and initiative

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A/I

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Desirable

14. Risk Assessment skills
15. Administration experience

A/I

A/I

A/I

Experience

Essential

16. Demonstratable experience of delivering activities
17. Previous experience in a customer service role
18. Experience of working with groups

A/I

A/I

A/I

Desirable

19. Previous experience working on an National Citizen Service, Holiday And Food, Public, youth groups, schools/SEND schools, corporate
20. Experience of working with young people and adults with additional needs in an outdoor setting

A/I

A/I

Other personal requirements

Essential

21. Enthusiastic, energetic, passionate individual when working with young people and adults

A/I

✓ How we intend to assess your match with our person specification

A Application Form

C Assessment Centre

I Interview