



Person Specification

Job Title

Curriculum Manager

Qualifications



Essential

- Degree or equivalent vocational/ teaching qualification
- Level 2 Maths/ English
- Assessor qualifications – TAQA 3 or equivalent

A

Desirable

- Management qualification or willing to work towards
- Assessor qualifications – TAQA 4 or equivalent

A

Key skills

- Excellent leadership and management skills
- Excellent interpersonal and communication skills
- Analysis and interpretation of data and taking remedial action where appropriate
- Outstanding practice in teaching and learning

A/I

Experience

- Strong evidence of effective people management including managing change
- Strong evidence of curriculum development with the focus on employment related education, training and development of independence related skills.
- Evidence of successful employer engagement over a range of industries
- Successful experience of delivering continuous quality improvement and managing performance and under-performance
- Evidence of effective and efficient management and deployment of resources, including staffing

A/I

Knowledge

- Awareness of the barriers to employment that impact on young people with disabilities and strategies to remove these barriers
- Awareness of safeguarding/children and vulnerable adults with a wide range of education and training needs
- Awareness of Ofsted Inspection Framework

A/I

Other personal requirements

- Positive outlook and a 'can do' approach
- Able to effectively manage a varied and sizeable workload
- Be able to lead on working as part of a team
- Forward thinking and decision-making abilities

I



Person Specification

Job Title

Curriculum Manager

✓ **How we intend to assess your match with our person specification**

A Application Form

C Assessment Centre

I Interview